



JUNIPER
PRESERVE
BEND, OREGON

PLANNING YOUR WEDDING AT *Juniper Preserve*

To make your wedding day as seamless as possible, we require you to have a wedding planner supplying full to partial services.

Below is the list of our preferred planners and vendors. You may use a planner or vendor that is not on the list, but they must be licensed and insured.

WEDDING PLANNER REQUIREMENTS

We want to ensure a smooth wedding day for you and your outside wedding planner! To help facilitate this, please see the Wedding Planner expectations below.

For weddings at Juniper Preserve, your personal wedding planner at minimum will need to handle the following tasks; please note they are not limited to the following items and additional tasks may be asked if extravagant planning has occurred.

- On-site coordination and management of the entire wedding day until the event concludes
- Creation of 'day of' timeline and time line management.
- Grand entrance, dinner, first dance, toasts/speeches, cake cutting.
- Confirm floor plan, layout, décor placement, and any additional rentals prior to wedding day.
- Instruction on seating plans and special arrangements for ushers.
- Coordinate rehearsal at rehearsal location.
- Organization of processional line-up and cues.
- Preparation of the bride for her walk down the aisle.
- Assisting the wedding party and family with photos.
- Inform Juniper Preserve staff of mobility needs.
- Assemble and ensure proper placement of all DIY crafts, centerpieces, signage, guest book and favors.
- Coordinate with all vendors (officiant, musicians, etc) on set up and timing.
- Set up the dessert table and any décor on the table.
- Light centerpieces/candles.
- Pick up flower petals/other items left at the ceremony space.
- Handle collection and packing of any gifts and personal items such as toasting glasses, cake topper, cake knife and server, leftover desserts etc. at the end of the evening to a safe location.
- Ensure borrowed Juniper Preserve items and rental items are returned including cake platters, vases, signage, chairs etc.
- Will ensure Juniper Preserve is aware of all vendor arrivals for pick up of rented equipment and coordinate times with the Event Manager.

If these guidelines are not met, or if they become the responsibility of Juniper Preserve, additional fees may be incurred.

PREFERRED WEDDING VENDORS

Partial | Full Service Planners

Amanda Claire Co.
amandaclairecompany.com
541.670.3482

Actually Ashley Events
actuallyashleyevents.com
515.988.2626

Bridal Bliss
bridalbliss.com
503.804.4901

The Indigo Bride
theindigobride.com
559.593.3375

Bend Weddings & Events
bendweddingsandevents.com
541.241.2022

J29 Events
j29events.com
503.349.6481

Photographers

Byron Roe
studio-br.com
541.350.2136

Gallivan Photo
gallivanphoto.com
541.663.3024

Rachel Haylie
rachelhaylie.com
541.525.7982

Ely Roberts
elyroberts.com
541.241.8946

Marina Koslow
marinakoslowphotography.com
541.848.8878

Photographers & Videographers

Benjamin Edwards
benjamedwardsphotography.com
541.390.2276

Tomy Gambino
tonygambinophoto.com
505.504.6004

Adventure Box Photo Booth
adventureboxphotobooth.com
541.815.9662

VW Photo Bus
bendwvphotobus.com
541.647.1772

PREFERRED WEDDING VENDORS

Videographers

Ace of Hearts

aceofheartsfilms.com

541.728.3144

A Beautiful Union

abeautifulunion.com

503.208.5138

Musical Entertainment

Flip Flop Sounds

flipflopsounds.com

541.633.9775

Bend Event Music

bendeventmusic.com

502.718.1814

Higher Ground Entertainment

highergroundentertainment.com

503.212.4519

Bend Event Sound

bendeventsound.com

541.316.5558

Blue Wave Band

bluwaveband.com

503.407.2964

Gorge Music

ryan@gorgemusic.com

541-645-5344

Event Rentals

Katie Michelle Design

katiemichelleralls.com

541.602.0286

Illuminate Your Night

illuminateyournight.com

919.605.5818

AE Creative

ae-creative.com

541.285.3678

O'Brien Events

obrienevents.com

541.480.6302

Curated Event Rentals

curatedeventsbend.com

503.358.4855

Incredible Events

incredible-events.com

541.419.5253

Heirlooms & Co.

heirloomsandco.com

541.728.2113

PREFERRED WEDDING VENDORS

Florist

Summer Robbins Flowers

summerrobbinsflowers.com

917.608.2983

Wild Poppy Florist

bendoregonflorist.com

541.593.2027

The Posie Shoppe

centraloregonweddingflowers.com

541.447.4397

Bend Bouquet

bendbouquets.com

541.771.6502

Hart Floral Design

hartfloraldesign.com

419.602.3235

Transportation & Shuttles

Juniper Preserve

juniperpreserve.com

866.320.5024

The Bend Trolley

thebendtrolley.com

541.771.1800

Shuttle Oregon

shuttleoregon.com

541.903.0724

Cascade Town Car

cascadetowncar.com

541.385.9382

NW Navigator

nwnavigator.com

503.285.3000

Bridal Shop

Bella Brides

bellabridesbend.com

541.330.7090

Bespoke Bride

bespokebride.com

541.647.1800

Officiant

The English Gentleman Minister

541.350.9054

Wendy Duncan Ministries

wendyduncanministries.com

541.749.8251

Hair & Makeup

Makeup Mafia

makeupmafiaweddings.com

323.497.5679

Cassidy Elise

cassidyelise.com

406.471.8218